

# CRONOMER VALLEY FIRE DISTRICT

## MEETING MINUTES

### December 13, 2017

The meeting was called to order by Chairman Rahuba at 7:06 p.m. followed by a pledge of allegiance. The following Commissioners were present: Messrs. Rahuba, Greene, Ostrander and Dieckmann. Also in attendance, Mrs. Fogg, Treasurer, Mrs. Dieckmann, District Secretary, Chief Tuttle, Asst. Chief Moreno and Second Asst. Chief Dorrman. Absent: Commissioner Grieco.

*The secretary noted that the time, place and date of this meeting has been posted in accordance with the Open Meetings Law.*

SECRETARY: The minutes of the Special Meeting on October 17, 2017 were reviewed. A motion to approve was made by Mr. Green and second by Mr. Ostrander. All in favor – Approved.

The minutes of the regular monthly meeting on November 8, 2017 were reviewed. A motion to approve was made by Mr. Greene and second by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.

The minutes of the Special meeting on November 20, 2017 were reviewed. A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.

The minutes of the Annual Election meeting were reviewed. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.

TREASURER'S REPORT: The treasurer's report was reviewed. A motion to approve was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved. *A copy of this report is attached to and made a part of these minutes.*

The treasurer reviewed with the board a year to date cash summary of the general fund. A motion to approve the bills as audited was made by Mr. Greene and a second provided by Mr. Rahuba. All in favor – Approved.

CHIEF'S REPORT: The chief reported on the following.

- Request the purchase of seven (7) new pagers. Approx. cost per \$700.00. **Total cost to be approx.. \$4,900.00.** A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.
- Request the renewal of the ERDI, SDI Cronomer Valley Dive Team Facility Certification. **Cost per year \$170.00.** A motion to approve was made by Mr. Rahuba and second by Mr. Greene. All in favor – Approved.
- Request the purchase of the following AED accessories to replace used items. 1 set of Adult Electrodes. Cost each \$51.00. 1 set of Pediatric Electrodes. Cost per \$101.00. 1

G3 Power heart battery. Cost \$398.00. **Total cost \$550.00.** A motion to approve was made by Mr. Dieckmann and second by Mr. Rahuba. All in favor – Approved.

- Request permission to pay the pool rental **fee of \$100.00 (per session)** for the January and February Dive Team Drills. Pools to rent will be either New York Military Academy in Cornwall on Hudson or Mount Saint Mary College in Newburgh. A motion to approve was made by Mr. Ostrander and second by Mr. Rahuba. All in favor – Approved.
- Request the purchase of one Tank Pressure Gauge. Vendor – Diver Supply. **Total cost \$54.95.** A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.
- Requesting **\$2,500.00** to purchase awards to be presented at the Department’s Installation Dinner in February. A motion to approve was made by Mr. Rahuba and second by Mr. Greene. All in favor – Approved.
- Requesting the purchase of one (1) Battery Powered Jaws. Three quotes received.

Extrication Concepts	\$8480.00
<b>MES</b>	<b>9695.00</b>
Stateline	9713.00

Extrication Concepts did not meet the department’s requirements, therefore the quote from MES was preferred. A motion to purchase one Battery Powered Jaws for **\$9695.00**, vendor MES was made by Mr. Ostrander and second by Mr. Greene. All in favor – Approved.

- Request the purchase of 3 new front pieces for incoming officers (helmet shields). Cost approx.. \$150.00 per. **Total cost \$450.00.** A motion to approve was made by Mr. Rahuba and second by Mr. Greene. All in favor – Approved.
- Requesting the purchase of a New Cargo Container for the fire police vehicle. Three quotes received.

Composite Truck Body	\$11,107.40
<b>LI Proliner</b>	<b>10,244.00</b>
Suburban Cap	4,743.00

Suburban Cap did not meet all the requirements, therefore LI Proliner was lowest bid. A motion to approve the purchase of one Cargo Container for the fire police vehicle, vendor LI Proliner, **total cost \$10,244.00** was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.

Four quotes were obtained for the purchase of a new “Website Design”.

Fisch Solutions	oft \$3,000.00/300.00 yearly
<b>First Arriving</b>	<b>oft 3,500.00/ 59.00 monthly</b>
FireHouse Solutions	oft 800.00/100 monthly
Fire companies.com	oft 600.00/ 80 monthly

A motion to approve the purchase of a new Website set up by First Arriving for the total cost of **\$3,500 (set up), \$59.00 monthly**, was made by Mr. Greene and a second provided by Mr. Dieckmann. All in favor – Approved.

Mr. Greene made a motion that the “Tablet” that is presently used by the chief be declared “surplus”. A new table will be purchased for the incoming 2<sup>nd</sup> Asst. Chief. **Total cost no more than \$100.00.** A second provided by Mr. Rahuba. All in favor – Approved. The new chief and Asst. Chief will keep the tablets they are presently using.

Mr. Greene made a motion that the district extend the existing contracts for snow & ice removal and janitorial services into 2018. A second provided by Mr. Ostrander. All in favor- Approved.

Snow & Ice Removal ---- Hamilton Fogg, Inc.  
Janitorial Services ---- NSI Clean Worldwide Inc.

Mr. Greene made a motion that the district sign the Annual Update Contract (AUD) with Ronald E. Clum, CPA. A second provided by Mr. Rahuba. All in favor – Approved.

Mr. Greene made a motion that the district purchase a time clock system from “Safescan”. **Total cost \$629.00.** A second provided by Mr. Ostrander. All in favor - Approved.

Mr. Ciccarelli (firefighter James Ciccarelli) addressed the board on concerns regarding a specific firefighter.

At 8:55 p.m. Mr. Rahuba made a motion that the board go into an executive session to discuss a personal matter having to do with a person or persons.

At 9:35 p.m. the regular meeting resumed.

With no other business to discuss, the meeting was adjourned at 9:37 p.m.

Respectfully submitted,

Lucy Dieckmann  
District Secretary