

# CRONOMER VALLEY FIRE DISTRICT

## MEETING MINUTES

### July 12, 2017

The meeting was called to order by Chairman Rahuba at 7:03 p.m. followed by a pledge of allegiance. The following commissioners were present: Messrs. Rahuba, Ostrander, Dieckmann and Greene. Also in attendance, Mrs. Fogg, Treasurer, Mrs. Dieckmann, District Secretary, Chief Tuttle, Asst. Chief Moreno, and 2<sup>nd</sup> Asst. Chief Dormmann.

Absent: Commissioner Grieco.

*The secretary noted that the time, place and date of this meeting has been posted in accordance with the provision of the Open Meetings Law.*

SECRETARY: The minutes of the special meeting on June 6, 2017 were reviewed. A motion to approve the minutes was made by Mr. Ostrander and second by Mr. Dieckmann. All in favor – Approved. The minutes of the regular meeting on June 13, 2017 were reviewed. A motion to approve the minutes was made by Mr. Ostrander and second by Mr. Dieckmann. All in favor – Approved.

TREASURER’S REPORT: The treasurer’s report was reviewed. A motion to approve the report was made by Mr. Dieckmann and second by Mr. Ostrander. All in favor – Approved. A motion to approve the bills as audited was made by Mr. Dieckmann, and a second provided by Mr. Ostrander. All in favor – Approved.

The treasurer reported on the annual audit and Financial Report done by the district accounting firm RBT.

The following sealed bids were opened:

<b>ITEM #33</b>	<b>1 Air Chisel Kit</b>		
	• Stephen Williamson	\$5.00	<b>awarded</b>
<b>ITEM #47</b>	<b>4 Wooden Chairs</b>		
	• Juan Moreno	\$40.00	<b>awarded</b>
<b>ITEM #49</b>	<b>2012 Ford Expedition (without Emergency Equipment)</b>		
	• Stephen Williamson	\$1,500.00	
		2,650.00	
	• Brett Patti		
	Emergency Remarketing	2,888.88	
	• Yousef Dabbagh	3,668.00	

- Abdul Samjoo  
Chicago Motors, Inc. \$3,207.00

**2012 Ford Expedition  
(with Emergency Equipment)**

- Steve Williamson 1,500.00
- Brett Patti  
Emergency Remarketing 5,188.88 **awarded**
- Abdul Samjoo  
Chicago Motors, Inc. 5,107.00

Mr. Dieckmann made a motion to accept the awarded bids. A second was provided by Mr. Rahuba. All in favor – Approved.

CHIEF'S REPORT: The chief reported on the following:

- Requested the district give **\$200.00** towards the Battalion 3 annual picnic to be held on August 26<sup>th</sup> 2017. A motion to approve was made by Mr. Dieckmann and second by Mr. Ostrander. All in favor – Approved.
- Requested **\$451.50** for 15 Batteries and clips. A motion to approve was made by Mr. Rahuba and second by Mr. Ostrander. All in favor – Approved.
- A motion to approve attendance by the Dive Team for two different events. Camp Redwood in August 2017, and City of Newburgh on July 22, 2017. A motion to approve was made by Mr. Dieckmann and second by Mr. Ostrander. All in favor – Approved.
- Replace 10 oxygen tanks (empty). Cost per. \$86.00. **Total cost \$860.00.** Vendor – Direct First Aid. A motion to approve was made by Mr. Dieckmann and second by Mr. Rahuba. All in favor – Approved.
- Purchase of two Marine Hand Held Portable Radios. Cost each \$139.00. **Total cost \$279.98.** A motion to approve was made by Mr. Rahuba and second by Mr. Dieckmann. All in favor – Approved.
- Request the purchase of 5 lengths (100 ft) of 4" hose. **Total cost \$2408.55.** State Bid. This to be used a spare. A motion to approve was made by Mr. Ostrander and second by Mr. Dieckmann. All in favor – Approved.
- Request the purchase of 1 printer for the training room. To be used by the lieutenants. A motion to approve the purchase for **no more than \$150.00** was made by Mr. Ostrander and second by Mr. Dieckmann. All in favor – Approved.
- Request the purchase of 5 large SCBA Masks. Cost per \$296.96. **Total cost \$1,484.80.** A motion to approve was made by Mr. Dieckmann and second by Mr. Rahuba. All In favor – Approved.
- 2<sup>nd</sup> Asst. Chief Dorrman reported that the quote presented to the district at the June meeting for the purchase of 8 nozzles (\$3,500.00) was incorrect. The correct cost for 8 nozzles is **\$3,824.00.** Request approval for the additional **\$324.00.** A motion to approve was made by Mr. Ostrander and second by Mr. Rahuba. All in favor – Approved.
- Minor changes to the S.O.G.'s #35.0 Requirements for Firematic Officers were presented to the board. A motion to approve the changes was made by Mr. Dieckmann and second

by Mr. Greene. All in favor – Approved. *A copy of the new S.O.G. #35 will be attached to and made a part of these minutes.*

Mr. Greene made a motion that the board pay the bill from ASI Publishing for \$4,625.00. A second provided by Mr. Dieckmann. All in favor – Approved.

Mr. Greene addressed the board on the recently completed audit and procedures for purchasing.

Mr. Greene made a motion to appoint Lucy Dieckmann as Purchasing Agent. A second provided by Mr. Ostrander. All in favor – Approved. Salary to be discussed at the next meeting.

With no other business to discuss, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

Lucy Dieckmann  
District Secretary