

CRONOMER VALLEY FIRE DISTRICT

MEETING MINUTES

Sept. 13, 2017

The meeting was called to order by Chairman Rahuba at 7:04 p.m. followed by a pledge of allegiance. The following commissioners were present: Messrs. Rahuba, Greene, Ostrander and Dieckmann. Also in attendance, Mrs. Fogg, Treasurer, Mrs. Dieckmann, secretary, Chief Tuttle, Asst. Chief Moreno, and 2nd Asst. Chief Dorrman.

Absent: Commissioner Grieco.

The secretary noted that the time, place and date of this meeting has been posted in accordance with the Open Meetings Law.

SECRETARY: The minutes of the August 10, 2017 meeting were reviewed. A motion to approve the minutes was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.

TREASURER'S REPORT: The Treasurer's report was reviewed. A motion to approve the report was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.

A motion to approve the bills as audited was made by Mr. Greene. A second provided by Mr. Rahuba. All in favor – Approved.

A copy of this report is attached to and made a part of these minutes.

CHIEF'S REPORT: The chief reported on the following:

- Request the purchase of tool boxes and tools for all four apparatus. Vendor – Home Depot. **Total Cost -\$1,000.00.** A motion to approve was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.
- Request the purchase of Gas Hoses for the fuel pump. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Request the purchase of 2 memory cards for the Drone. Vendor Best Buy. Cost per \$49.99 **Total cost \$99.98.** A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Request for the purchase of radio parts needed (batteries, etc..) A motion to approve **up to \$2,000.00** for radio parts was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.
- Mr. Greene made a motion that the following training and activity requests be approved:
 - CVFD members to attend OCFTC course for Traffic Incident Management TIM's on Oct. 19, 2017, with permission to use District vehicles for transportation.
 - CVFD members to attend OCFTC course for Highway Safety for Emergency First Responders Oct. 28th, with permission to use district vehicles for transportation

Permission for Juan Guzman and Juan Moreno to attend The OC911 Center Seminar "Step it up". Oct. 22nd.

Permission for the use of the district training room for a Dive Team tender class on Sat. 16 & Sun. 17th.

Permission for the following Fire Police to attend the Walter W Eck Biennial Fire Police training Seminar on Oct. 14th. Cost per person - \$10.00. **Total Cost \$20.00.**
Also use of district vehicle.

Permission for the fire police to assist with traffic control for the Orange County Volunteer Fire Assoc. Parade on Sat. Sept. 23rd.

Permission for the District to host a defensive driving course on Sat. Sept. 30. District **cost per member \$20.00**

A second was provided by Mr. Rahuba. All in favor – Approved.

- Request the purchase of a computer to replace the one currently used by C-2. **Total cost with monitor - \$1, 039.97.** Vendor – Best Buy. Old unit to relocate to the Commissioner's Office. A motion to approve was made by Mr. Greene and second by Mr. Dieckmann. All in favor – Approved.
- Request the purchase of First Aid Bag supplies for cabinet and all apparatus. **Total cost \$2,880.06.** Vendor – Direct First Aid Supplies. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Request permission to attend the "Drone Training Exhibit" at the Intrepid Museum in NYC. **Cost per person \$33.00.** A motion of approval for all firematic officers and commissioner to attend, was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.
- Request replacement of small aluminum boat Avon 14" trailer winches. Vendor – Northern Tool. Large Winch 2500lb. capacity \$58.49. Small Winch 600lb. capacity \$20.00. **Total cost \$78.49.** A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.
- Request for a Steel Folding Cart for water rescue operations or general station use. Vendor – Northern Tool. **Total cost \$119.99.** A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Request one Full Role of Heavy Duty Nylon Webbing. Vendor – Industrial Webbing corporation. 50 yards. **Total cost \$31.50.** A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.
- Request the purchase of two new Drain Plugs for the 10 ft. aluminum boat. Vendor – West Marine. Cost per \$8.99. **Total cost \$17.98.** A motion to approve was made by Mr. Rahuba and second by Mr. Dieckmann. All in favor – Approved.
- Request the purchase of Safety Glasses. 15 pairs of Clear Frame Safety Glasses. Cost per \$2.26. Total cost. \$33.90. And 8 pairs of Safety Glasses which go over Eye Glasses. Cost each \$6.98. Total cost \$55.84. **Total for all 23 pairs \$89.74.**

A motion to approve was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.

- Asst. Chief Moreno reported on the Scuba Gear Servicing. He reported that half of the regulators have been serviced via Middletown Scuba, OTS Full Face Mask will still need to be serviced and the Vendor that will be used will be Marsh Scuba. **The price per unit will be \$75.00 per mask.** Three masks at a time will be taken for servicing. Request approval for the above. A motion to approve was made by Mr. Greene and second by Mr. Rahuba. All in favor – Approved.
- Asst. Chief Moreno also requesting permission to send two more Dry suites to DUI for service. A motion to approve up to \$500.00 for service was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.
- Request permission to purchase new FF Boots for C-3, R. Dorrman. Vendor – Haight Fire. **Cost \$353.00** (state Bid). A motion to approve was made by Mr. Rahuba and second by Mr. Ostrander. All in favor – Approved.
- Chief reported on the status of Physicals given by Crystal Run on Sept. 16, 2017.

The 2011 Ford Expedition that was to be sold on sealed bid will need to be re-bid due to a typographical error. The new bid date will be Wed. Oct. 11, 2017. Original bid was awarded to Brett Patte DBA Mr. Auto Sales Inc. A check for \$5,188.88 was deposited by the district, then a refund check printed and sent to Mr. Auto Sales Inc.

A motion was made by Mr. Dieckmann that the district adopt the proposed budget for 2018. A second was provided by Mr. Ostrander. All in favor – Approved. *A copy of the proposed budget is attached to and has been made a part of these minutes.*

FOR THE RECORD: The Fire Department will be inventorying all vehicles and equipment (small & large) with a value of \$300.00 or more. Also included, district equipment which goes off district property. This information will be recorded in the District's "Emergency Reporting" software.

With no other business to discuss, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Lucy Dieckmann
District Secretary