

CRONOMER VALLEY FIRE DISTRICT

MEETING MINUTES

October 20, 2020

The monthly meeting was called to order at 6:40 by Chairman Dieckmann followed by a pledge of allegiance. The following Commissioners were in attendance: Messrs. Dieckmann, Rahuba, Greene, Patterson and Ostrander. Also in attendance: Mrs. Fogg, Treasurer, Mrs. Dieckmann, Secretary, Chief Moreno and Asst. Chief Dorrman.

The secretary noted that the time, place and date of this meeting has been given to the media and posted in accordance with the Open Meetings Law.

SECRETARY: The minutes of the September 8, monthly meeting were reviewed. A motion to approve was made by Mr. Patterson and second by Mr. Dieckmann. All in favor – Approved.

The minutes of the Special Meeting on September 22, were reviewed. A motion to approve was made by Mr. Patterson and second by Mr. Rahuba. All in favor – Approved.

TREASURER'S REPORT: The Treasurer's report was reviewed. A motion to approve was made by Mr. Greene and second by Mr. Patterson. All in favor – Approved. *A copy of this report has been made a part of these minutes.*

Mr. Greene made a motion to approve payment of the bills as audited. A second was provided by Mr. Rahuba. All in favor – Approved.

At 7:30pm the regular meeting temporarily adjourned to go into a scheduled Budget Hearing. No residents were in attendance.

At 8:00pm the regular meeting resumed.

CHIEF'S REPORT: The Chief reported on the following:

- Drills and Maintenances were suspended as of October 8, 2020 due to COVID-19 concerns. They will start up again on Wednesday October 21, 2020. Also physicals have been suspended at this time due to COVID-19.
- Permission for the following members to be removed from probation:
 - Alex Miller
 - Marcus Herring
 - Joehny Quazada

A motion to approve this change of status was made by Mr. Greene and second by Mr. Patterson. All in favor – Approved.

- Requesting the purchase of 4 Batteries and 4 Straps for thermos Imaging Camera. Vendor – AAA. A motion to approve was made by Mr. Rahuba- purchase **not to exceed \$800.00**. A second provided by Mr. Greene. All in favor- Approved.

- Request approval to renew ERDI SDI Instructor re-certification for Juan Moreno III and Jorge Resto. \$175.00 each. **Total \$250.00.** And CVFD Facility renewal cost \$195.00. A motion to approve was made by Mr. Rahuba and second by Mr. Greene. All in favor – Approved.
- Requesting the purchase of 3 Streamlight Flashlights. Cost per \$110.00. **Total cost \$330.00.** A motion to approve was made by Mr. Patterson and second by Mr. Ostrander. All in favor – Approved.
- Requesting the purchase of Class B uniforms for those missing parts of or the whole set. Vendor – Alfis. Mr. Greene made a motion to approve **up to \$2,000.00** for this purchase. A second was made by Mr. Dieckmann.

Mr. Mike Maher presented the board with information regarding the proposed New Training Site. Mr. Patterson made a motion that the district move forward with the construction of the water line for the site. A second was made by Mr. Rahuba. All in favor – Approved.

Mr. Greene made a motion that the board purchase 24 Kenwood Batteries. Vendor – Amazon. Cost per \$29.00. **Total cost \$696.00.** A second was provided by Mr. Ostrander. All in favor – Approved.

Mr. Greene made a motion that the board pass a resolution to override the limit on the amount of real property taxes that may be levied by the Cronomer Valley Fire District in 2021, pursuant to General Municipal Law Section-3c, and to allow the Cronomer Valley Fire District to adopt a budget of 2021 that may require a tax levy in excess of the “tax levy limit” as defined by General Municipal Law Section 3-c. A second was provided by Mr. Patterson. All in favor – Approved.

Mr. Dieckmann made a motion to approve the Budget for 2021. A second provided by Mr. Rahuba. All in favor – Approved. [Resolution 20-4](#)

Mr. Rahuba made a motion to approve the Board for the upcoming District Election in December. Board of Elections: Astrid Sugameli, Jeanne Patterson and Dolores Vogel. A second was made by Mr. Greene. All in favor – Approved. [Resolutiion 20-5](#)

Board members requested a Special Meeting be scheduled for Monday October 26, 2020 at 6:30pm.

Mutual Aid response to Plattekill Fire District was discussed by the board. A letter to be sent to Plattekill Fire District requesting our fire district be taken off Initial Response to Plattekill Alarms and CO calls in their district, with the exception of calls to School and Nursing Homes. Other Mutual Aid calls will remain the same.

With no other business to discuss, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Lucy Dieckmann
District Secretary

6:10 PM
 10/20/20
 Accrual Basis

Cronomer Valley Fire District #1
Orange Bank & Trust - Reserve Accounts
 As of October 20, 2020

Type	Date	Num	Memo	Debit	Credit	Balance
Cash - Reserve						702,606.07
OCT MMkt Acct - Cap Reserve						249,729.09
Deposit	09/30/2020		Interest	42.58		249,771.67
Total OCT MMkt Acct - Cap Reserve				42.58	0.00	249,771.67
OCT MMkt Acct - Land & Building						290,224.36
Deposit	09/30/2020		Interest	49.48		290,273.84
Total OCT MMkt Acct - Land & Building				49.48	0.00	290,273.84
OCT MMkt Acct - Radio Fund						34,943.62
Deposit	09/30/2020		Interest	4.28		34,947.90
Total OCT MMkt Acct - Radio Fund				4.28	0.00	34,947.90
OCT MMkt Acct - Repair Reserve						76,398.90
Deposit	09/30/2020		Interest	13.03		76,411.93
Total OCT MMkt Acct - Repair Reserve				13.03	0.00	76,411.93
OCT MMkt Acct - Tax Stabilizatn						51,310.10
Deposit	09/30/2020		Interest	8.75		51,318.85
Total OCT MMkt Acct - Tax Stabilizatn				8.75	0.00	51,318.85
Total Cash - Reserve				118.12	0.00	702,724.19
TOTAL				118.12	0.00	702,724.19

6:11 PM

10/20/20

Accrual Basis

**Cronomer Valley Fire District #1
M&T Bank General Checking Account**

As of October 20, 2020

Type	Date	Num	Name	Memo	Split	Debit	Amount	Balance
Cash - General Fund								1,014,412.36
Checking - M&T Bank 4747								1,014,412.36
Bill P...	09/09/2020	6818	Amazon Capital Services		Accounts Pay...		-318.05	1,014,094.31
Bill P...	09/09/2020	6819	Cardmember Service	cc closing date ...	Accounts Pay...		-649.54	1,013,444.77
Bill P...	09/09/2020	6820	Cintas Corporation No. 2	0010653338	Accounts Pay...		-128.59	1,013,316.18
Bill P...	09/09/2020	6821	FDM Preferred Insurance Company		Accounts Pay...		-50,904.00	962,412.18
Bill P...	09/09/2020	6822	Fire-End & Croker Corporation	Letter Patch Tur...	Accounts Pay...		-241.08	962,171.10
Bill P...	09/09/2020	6823	Firestone Complete Auto Care	2014 Ford Explo...	Accounts Pay...		-359.54	961,811.56
Bill P...	09/09/2020	6824	Garrison Fire & Rescue Corp.	Cronomer	Accounts Pay...		-444.08	961,367.48
Bill P...	09/09/2020	6825	Greene County Commercial Bank	Bond Interest P...	Accounts Pay...		-94,765.75	866,601.73
Bill P...	09/09/2020	6826	Haight Fire Equip. Supply (Metro... Inc.)		Accounts Pay...		-1,380.30	865,241.43
Bill P...	09/09/2020	6827	Hamilton-Fogg, Inc.	Brush Hog Distri...	Accounts Pay...		-400.00	864,841.43
Bill P...	09/09/2020	6828	Kornfeld, Rew, Newman & Simeone	17-054	Accounts Pay...		-3,500.00	861,341.43
Bill P...	09/09/2020	6829	Liberty Coca-Cola Beverages LLC	601475791	Accounts Pay...		-370.50	860,970.93
Bill P...	09/09/2020	6830	Main Care Energy	129323	Accounts Pay...		-497.02	860,473.91
Bill P...	09/09/2020	6831	Moreno 3, Juan	Motor Oil for car 1	Accounts Pay...		-47.01	860,426.90
Bill P...	09/09/2020	6832	Ricoh USA, Inc.	5311780	Accounts Pay...		-42.50	860,384.40
Bill P...	09/09/2020	6833	State Line Fire & Safety, Inc.	104025	Accounts Pay...		-1,590.85	858,793.55
Bill P...	09/09/2020	6834	Val-U-Office (Valucharge Inc.)		Accounts Pay...		-41.18	858,752.37
Bill P...	09/09/2020	6835	Villa Italia		Accounts Pay...		-227.55	858,524.82
Bill P...	09/09/2020	6836	W.B. Mason Co., Inc.	C2441641	Accounts Pay...		-285.87	858,238.95
Bill P...	09/09/2020	6837	Williamson, Steve	Reimburse - Mil...	Accounts Pay...		-34.80	858,204.15
Check	09/09/2020	6838	Cronomer Valley Fire District	OCTC CH Augu...	OCT Checkin...		-207.91	857,996.24
Check	09/09/2020	6839	Cronomer Valley Fire District	OCTC CC Augu...	OCT-Checkin...		-670.33	857,325.91
Depo...	09/10/2020			Deposit	Training & Co...	558.00		857,883.91
Bill P...	09/15/2020	EFT...	United States Treasury	Form 941, 14-1...	Accounts Pay...		-863.24	857,020.67
Bill P...	09/18/2020	6840	Central Hudson - 1020 1040	Service 8/6-9/4/...	Accounts Pay...		-78.95	856,941.72
Bill P...	09/18/2020	6841	Central Hudson - 1020 1040	Service 8/10-9/4...	Accounts Pay...		-975.56	855,966.16
Bill P...	09/25/2020	6842	Central Hudson - 0390	service 8/16-9/1...	Accounts Pay...		-48.73	855,917.43
Bill P...	09/25/2020	6843	T.J.E. Cleaning Service	Sep 2020 Janito...	Accounts Pay...		-350.00	855,567.43
Bill P...	09/25/2020	6844	Verizon	Sep 2020 Telep...	Accounts Pay...		-518.06	855,049.37
Bill P...	09/25/2020	6845	Verizon Wireless	Sep 2020 Table...	Accounts Pay...		-354.55	854,694.82
Bill P...	09/30/2020	EFT...	Dell Catalog Sales L.P.	Power Edge T6...	Accounts Pay...		-6,608.68	848,086.16
Depo...	09/30/2020			Interest	Interest and E...	24.50		848,110.66
Bill P...	10/02/2020	6846	Cronomer Valley Fire Department	2020 4th Qtr Le...	Accounts Pay...		-21,099.00	827,011.66
Bill P...	10/05/2020	6847	Verizon	Oct 2020 Memb...	Accounts Pay...		-106.98	826,904.68
Bill P...	10/15/2020	6848	Central Hudson - 1020 1040	Service 9/4-10/6...	Accounts Pay...		-1,055.44	825,849.24
Bill P...	10/15/2020	6849	Cardmember Service	cc closing date ...	Accounts Pay...		-781.28	825,067.96
Bill P...	10/15/2020	6850	Central Hudson - 1020 1040	Service 9/4-10/5...	Accounts Pay...		-41.30	825,026.66
Check	10/20/2020	6851	Dieckmann, Lucy - Chief's Secretary	Oct 2020	-SPLIT-		-441.02	824,585.64
Check	10/20/2020	6852	Dieckmann, Lucy - Secretary	Oct 2020	-SPLIT-		-966.76	823,618.88
Check	10/20/2020	6853	MaryAnn Fogg	Oct 2020	-SPLIT-		-818.76	822,800.12
Total Checking - M&T Bank 4747						582.50	-191,612.24	822,800.12
Total Cash - General Fund						582.50	-191,612.24	822,800.12
TOTAL						582.50	-191,612.24	822,800.12

6:12 PM
 10/20/20
 Accrual Basis

Cronomer Valley Fire District #1
Debit Card Accounts
 As of October 20, 2020

Type	Date	Num	Memo	Debit	Credit	Balance
Cash - General Fund						5,250.00
OCT-Checking-Credit Card-7207						5,000.00
Bill Pmt -C...	09/09/2020	EFT08312...	Aug 31, 2020 ...		670.33	4,329.67
Check	09/09/2020	6839	Credit Card Ac...	670.33		5,000.00
Total OCT-Checking-Credit Card-7207				670.33	670.33	5,000.00
OCT Checking Chief's Fund 7689						250.00
Bill Pmt -C...	09/09/2020	EFT08312...	Aug 2020 Chie...		207.91	42.09
Check	09/09/2020	6838	Chief's Accoun...	207.91		250.00
Total OCT Checking Chief's Fund 7689				207.91	207.91	250.00
Total Cash - General Fund				878.24	878.24	5,250.00
TOTAL				878.24	878.24	5,250.00

6:13 PM
10/20/20

**Cronomer Valley Fire District
A/P Aging Summary
As of October 20, 2020**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AAA Emergency Supply Co., Inc.	0.00	131.00	0.00	0.00	0.00	131.00
adjustment	0.00	0.00	0.00	0.00	0.00	0.00
Alfi's Uniforms Inc.	0.00	650.00	0.00	0.00	0.00	650.00
Amazon Capital Services	0.00	1,146.59	0.00	0.00	0.00	1,146.59
Campbell Freightliner Of Orange Cty LLC	0.00	3,844.05	0.00	0.00	0.00	3,844.05
Cintas Corporation No. 2	55.48	0.00	0.00	0.00	0.00	55.48
Cronomer Valley Fire Department	41,954.70	4,300.00	0.00	0.00	0.00	46,254.70
Cronomer Valley Fire District	0.00	0.00	0.00	0.00	-518.00	-518.00
Crudele Communications	0.00	900.00	0.00	0.00	0.00	900.00
Crystal Run Healthcare LLP	0.00	0.00	0.00	0.00	0.00	0.00
D-Ben Security Systems, Inc.	0.00	426.50	0.00	0.00	0.00	426.50
Emergency One	0.00	230.00	0.00	0.00	0.00	230.00
Firestone Complete Auto Care	0.00	33.07	0.00	0.00	0.00	33.07
Fisch Solutions, Inc.	0.00	180.00	0.00	0.00	0.00	180.00
Goosetown Communications Inc.	4,689.23	0.00	0.00	0.00	0.00	4,689.23
Haight Fire Equip. Supply (Metro... Inc.)	0.00	795.00	0.00	0.00	0.00	795.00
Main Care Energy	948.35	1,106.06	0.00	0.00	0.00	2,054.41
New York State Thruway Authority	0.00	22.65	0.00	0.00	0.00	22.65
OMNI Medical Care Services	0.00	0.00	0.00	0.00	-80.00	-80.00
Paper Alternative Solutions, Inc.	75.00	75.00	0.00	0.00	0.00	150.00
Personalize It	0.00	108.60	0.00	0.00	0.00	108.60
Resto, Jorge	0.00	180.00	0.00	0.00	0.00	180.00
Ricoh USA, Inc.	0.00	42.50	0.00	0.00	0.00	42.50
Scott, Tyler	0.00	4.25	0.00	0.00	0.00	4.25
T.J.E. Cleaning Service	0.00	350.00	0.00	0.00	0.00	350.00
Teixeira's Polaris, Inc	244.99	0.00	0.00	0.00	0.00	244.99
Tolls By Mail	0.00	6.25	0.00	0.00	0.00	6.25
Tuttle, Richard	0.00	0.00	0.00	0.00	518.00	518.00
Verizon	526.71	0.00	0.00	0.00	0.00	526.71
Verizon Wireless	0.00	468.49	0.00	0.00	0.00	468.49
Villa Italia	0.00	460.55	0.00	0.00	0.00	460.55
W.B. Mason Co., Inc.	258.82	142.93	0.00	0.00	0.00	401.75
TOTAL	48,753.28	15,603.49	0.00	0.00	-80.00	64,276.77

6:14 PM

10/20/20

Accrual Basis

Cronomer Valley Fire District
Profit & Loss Budget vs. Actual
January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Income			
Interest and Earnings - General			
Interest Income - Capital Resrv	269.13		
Interest Income - Land and Bldg	432.31		
Interest Income - Radio Fund	34.67		
Interest Income - Repair Reserv	111.79		
Interest Income - Tax Stab Res	61.91		
Interest and Earnings - General - Other	272.19		
Total Interest and Earnings - General	1,182.00		
Real Property Taxes			
Tax Check	1,161,200.00		
Total Real Property Taxes	1,161,200.00		
Transfer from General Fund	140,500.00	140,500.00	0.00
Transfers into Reserve	-140,500.00	-140,500.00	0.00
Unclassified Income			
Lease, Cell Tower, AT&T	16,200.00		
Other General Income	380.00		
Total Unclassified Income	16,580.00		
Total Income	1,178,962.00	0.00	1,178,962.00
Gross Profit	1,178,962.00	0.00	1,178,962.00
Expense			
Debt Interest, Serial Bonds	31,878.58	32,000.00	-121.42
Debt Principal, Serial Bonds	84,000.00	84,000.00	0.00
Fire, Contractural Expenditures			
Bank Service Fees	0.00	400.00	-400.00
Chiefs Fund	0.00	0.00	0.00
Cleaning & Sanitation	3,940.00	4,500.00	-560.00
Commission Expense	0.00	0.00	0.00
Computer - Internet	17,488.60	20,000.00	-2,511.40
Computer IT Person	0.00	2,500.00	-2,500.00
District Meeting / Election Exp	0.00	1,500.00	-1,500.00
Dive Team Expenditures	7,930.17	10,000.00	-2,069.83
Dues	1,234.00	4,500.00	-3,266.00
Fire Prevention	0.00	2,800.00	-2,800.00
Food	6,575.89	14,000.00	-7,424.11
Fuel - Diesel	2,538.91	8,000.00	-5,461.09
Fuel - Gasoline	3,807.13	10,000.00	-6,192.87
Fuel & Fuel Oil - LP	4,038.08	12,000.00	-7,961.92
Fuel Oil - Antonelli's	0.00	0.00	0.00
Installation Dinner	10,000.00	10,000.00	0.00
Insurance - Cancer	12,479.00	14,000.00	-1,521.00
Insurance Compensation	50,904.00	60,000.00	-9,096.00
Insurance General	89,802.54	88,000.00	1,802.54
Insurance Group Life	37,452.85	53,000.00	-15,547.15
Legal Notices	0.00	1,000.00	-1,000.00
License	0.00	50.00	-50.00
Mileage & Tolls	130.05	350.00	-219.95
Payroll Tax Expense	-42.16	10,000.00	-10,042.16
Physicals - Medical	7,966.00	14,000.00	-6,034.00
Real Estate Taxes	80.08	100.00	-19.92
Refund	0.00	0.00	0.00
Rent	84,396.00	84,400.00	-4.00
Repairs - Equipment	17,682.71	20,000.00	-2,317.29
Repairs - Vehicles	43,333.95	35,000.00	8,333.95
Supplies - Cleaning	1,133.26	5,000.00	-3,866.74
Training & Conferences	3,371.65	7,500.00	-4,128.35
Uniforms	650.00	5,000.00	-4,350.00

6:14 PM

10/20/20

Accrual Basis

Cronomer Valley Fire District
Profit & Loss Budget vs. Actual
January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget
Utilities - Gas & Electric	9,808.47	15,000.00	-5,191.53
Utilities - Telephone	12,545.19	18,000.00	-5,454.81
Total Fire, Contractural Expenditures	429,246.37	530,600.00	-101,353.63
Fire, Equip & Cap Outlay			
Equipment - Small Tools < \$20K	39,335.66	74,000.00	-34,664.34
Total Fire, Equip & Cap Outlay	39,335.66	74,000.00	-34,664.34
Fire, Personal Service			
Accounting, Payroll & Prof Fees	13,730.00	15,500.00	-1,770.00
Consultant fees	0.00	31,600.00	-31,600.00
Legal Fees	21,060.00	9,000.00	12,060.00
Repairs - Building	74,734.93	8,000.00	66,734.93
Repairs - Computer	875.40	3,000.00	-2,124.60
Salary	30,146.28	29,000.00	1,146.28
Service Contract - Maintenance	2,732.00	14,000.00	-11,268.00
Supplies - Office	3,704.09	6,000.00	-2,295.91
Total Fire, Personal Service	146,982.70	116,100.00	30,882.70
Local Pension Fund, Empl Bnfts			
Service Awards - LOSAP	143,456.00	184,000.00	-40,544.00
Total Local Pension Fund, Empl Bnfts	143,456.00	184,000.00	-40,544.00
Reimbursement	0.00		
Total Expense	874,899.31	1,020,700.00	-145,800.69
Net Income	304,062.69	-1,020,700.00	1,324,762.69

6:17 PM

10/20/20

Accrual Basis

Cronomer Valley Fire District
Balance Sheet Budget vs. Actual
As of December 31, 2020

	Dec 31, 20	Budget	\$ Over Budget
ASSETS			
Current Assets			
Checking/Savings			
Cash - General Fund			
Checking - M&T Bank 4747	822,800.12		
OCT-Checking-Credit Card-7207	5,000.00		
OCT Checking Chief's Fund 7689	250.00		
Total Cash - General Fund	828,050.12		
Cash - Reserve			
OCT MMkt Acct - Cap Reserve	249,771.67		
OCT MMkt Acct - Land & Building	290,273.84		
OCT MMkt Acct - Radio Fund	34,947.90		
OCT MMkt Acct - Repair Reserve	76,411.93		
OCT MMkt Acct - Tax Stabilizatr	51,318.85		
Total Cash - Reserve	702,724.19		
Total Checking/Savings	1,530,774.31		
Other Current Assets			
Prepaid Expenses	330,176.18		
Total Other Current Assets	330,176.18		
Total Current Assets	1,860,950.49		
Fixed Assets			
Construction In Progress	87,920.00		
Equipment - over \$20K per item	3,989,348.16		
Land	119,939.68		
Total Fixed Assets	4,197,207.84		
Other Assets			
Non-Current Govt Liabilities	999,000.00		
Service Award Program Assets	2,371,103.51		
Total Other Assets	3,370,103.51		
TOTAL ASSETS	9,428,261.84		
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	64,276.77		
Total Accounts Payable	64,276.77		
Total Current Liabilities	64,276.77	0.00	64,276.77
Long Term Liabilities			
Bonds Payable			
Bond Payable - Truck	999,000.00		
Total Bonds Payable	999,000.00		
Service Awards - Balancing Acct	2,371,103.51		
Total Long Term Liabilities	3,370,103.51		
Total Liabilities	3,434,380.28	0.00	3,434,380.28

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10/20/20

Accrual Basis

Cronomer Valley Fire District
Balance Sheet Budget vs. Actual
As of December 31, 2020

	Dec 31, 20	Budget	\$ Over Budget
Equity			
Assigned Fund Balance	22,767.00		
Non-Current Govt Assets	4,197,208.11		
Nonspendable fund balance	377,343.52		
Retained Earnings - Capital Res	435,912.83		
Retained Earnings - General	200,053.54		
Retained Earnings - Misc Reserv	42,176.90		
Retained Earnings - Repair Rese	65,898.97		
Retained Earnings Land&Building	348,458.00		
Net Income	304,062.69	0.00	304,062.69
Total Equity	5,993,881.56	0.00	5,993,881.56
TOTAL LIABILITIES & EQUITY	9,428,261.84	0.00	9,428,261.84

