

CRONOMER VALLEY FIRE DISTRICT MEETING MINUTES ORGANIZATION MEETING January 5, 2021

The Organization Meeting of the Cronomer Valley Fire District was called to order at 6:33 p.m. by Treasurer MaryAnn Fogg acting as chairperson, who after the pledge of allegiance asked for nominations for the 2021 Board Chairperson. A motion was made by Mr. Dieckmann to elect Mr. Rahuba as Chairman and Mr. Patterson as Deputy Chairman. A second was made by Mr. Greene. All in favor – Approved.

The secretary noted that the time, place and date of this meeting has been given to the media and posted in accordance with the Open Meetings Law.

The following Commissioners were present: Messrs: Greene, Dieckmann, Rahuba, Patterson and Ostrander. Also present: Mrs. Fogg, Treasurer, Mrs. Dieckmann, District Secretary, Chief Dormann , Assistant Chief Tuttle and 2nd Assistant Chief Patterson Jr. Also in attendance, the District's Attorney Frank Simeone.

A motion to accept Robert Dormann as Chief was made by Mr. Patterson and second by Mr. Dieckmann. All in favor – Approved.

A motion to accept Richard Tuttle as Assistant Chief was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.

A motion to accept Frank Patterson Jr. as Second Assistant Chief was made by Mr. Dieckmann and second by Mr. Greene. All in favor – Approved.

The following elected and appointed individuals were sworn in by the District Attorney Frank Simeone:

Commissioner Charles Dieckmann
Chief Robert Dormann
Asst. Chief Richard Tuttle
2nd Asst. Chief Frank Patterson Jr.
District Secretary Lucy Dieckmann

Mr. Patterson made a motion to appoint Lucy Dieckmann as District Secretary. A second provided by Mr. Greene. All in favor – Approved.

Mr. Patterson made a motion to re-appoint Lucy Dieckmann as the Chief's Secretary. A second made by Mr. Ostrander. All in favor – Approved.

The policy for signing checks was reviewed. A motion to approve and continue with the existing policy was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.

A motion to appoint Lucy Dieckmann as Deputy Treasurer was made by Mr. Greene and second by Mr. Ostrander. All in favor – Approved.

Mr. Greene made a motion that the firm KORNFELD, REW, NEWMAN AND SIMEONE represent the district in legal matters (\$15,00.00 retainer). A second was provided by Mr. Ostrander. All in favor – Approved.

Mr. Dieckmann made a motion that the “TIMES HERALS RECORD” be named as the official news media for the district. A second was provided by Mr. Ostrander. All in favor – Approved.

Mr. Dieckmann made a motion that the district retain the “ORANGE BANK AND TRUST CO. and M & T BANK” as the District’s official depositories. (with maximum limits of \$250,000.00 per bank). A second was provided by Mr. Patterson. All in favor – Approved.

The Investment policy for the district was reviewed. A motion to approve this policy was made by Mr. Greene and second by Mr. Dieckmann. All in favor – Approved.

Mr. Dieckmann made a motion that the regular monthly meeting of the Cronomer Valley Fire District will take place on the second Tuesday of each month with the exception of the December meeting. That meeting will take place on the second Wednesday of the month. All meetings will begin at 6:30 p.m. A second was provided by Mr. Rahuba. All in favor – Approved.

The Procurement policy was reviewed. Mr. Greene made a motion to approve the presented policy. Mr. Ostrander second the motion. All in favor – Approved.

Mr. Greene made a motion to approve the district’s membership in the Association of Fire Districts of the State of New York and the Orange County Fire Districts Association and any other associations the board deems necessary and appropriate to carry out business. Also to approve attendance of these meeting by Fire District commissioners, employees, officers and training personnel. A second was made by Mr. Dieckmann. All in favor – Approved.

Mr. Rahuba made a motion that the Physical Examination Program remain the same with Emergency One as our provider. A second was provided by Mr. Patterson. All in favor – Approved.

The following Committees were listed by the Chairman:

CHAIRMAN	Richard Rahuba
EQUIPMENT	Chuck Dieckmann
	Richard Rahuba
INSURANCE	Don Greene I
	Richard Rahuba
PHYSICALS	Frank Patterson
AWARDS PROGRAM	Frank Patterson
(LOSAP)	Lucy Dieckmann

Mr. Greene made a motion to appoint Lucy Dieckmann as the Records Access Officer and to appoint the District’s Attorney Frank Simeone as the district’s Appeals Officer. A second was made by Mr. Ostrander. All in favor – Approved.

Mr. Patterson made a motion to approve the existing Lease Agreement that the District has with the Cronomer Valley Fire Department with a 2% rent increase. A second was provided by Mr. Greene. All in favor – Approved.

Mr. Dieckmann made a motion that the district approve the current Code of Ethics and Sexual Harassment Policies. A second was made by Mr. Greene. All in favor – Approved.

With no other business to discuss, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Lucy Dieckmann
District Secretary